

APPLICATION FOR APPOINTMENT AS RECRUITMENT AGENT FOR SUNDERLAND COLLEGE

Please complete all sections in full

Company Details

Company Name & Registration Number:			
Address:			
Telephone number:			
Email:			
Name of contact:			
Website:			
Name of Owners/Directors/Chief Executive:			
Date organisation founded:			
Hours of business:	Days of week:	No of weeks p a:	
Number of full-time employees:	Management:	Admin:	
Please list the sites where your operations are conducted (number and location)			
.....			
.....			
.....			
How many recruitment advisors do you have?			
Membership in relevant professional associations? Which one?			
Number of students recruited for overseas study in the last 12 months?			

Number of students recruited to study in UK in the last 12 months?	
Please give reason(s) for wanting to partner with our institution	

Please provide type of institution or academic level/program for which you recruit (e.g., ESL, undergraduate, graduate, particular majors)

Please provide names of current institutions you work with.
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Do you have interview facilities on your premises?	Yes <input type="checkbox"/> No <input type="checkbox"/>
Do you provide Tier 4 student visa application assistance?	Yes <input type="checkbox"/> No <input type="checkbox"/>
Do you charge students for your services?	Yes <input type="checkbox"/> No <input type="checkbox"/>

Please give details of your current marketing strategy and proposed marketing strategy for student recruitment for Sunderland College

Please provide the name and address of 2 referees.
(These should be a college or university in the UK that you are currently working with).

Referee 1

Name of Institution:

Address of Institution:

Contact Name:

Telephone:

Email:

Referee 2

Name of Institution:

Address of Institution:

Contact Name:

Telephone:

Email:

On behalf of the above organisation, I hereby apply to become a Recruitment Agent
for full-time students at Sunderland College

I warrant that all statements made are true and I understand that any misrepresentation will give grounds for immediate withdrawal of any offers of contract or contracts made or offered in good faith on the basis of information I have supplied in this application.

Signed: _____ **Date:** _____

For and on behalf of: _____

SCHEDULE 1

Commission Payable to **Party B** by **Party A**

For students recruited by **Party B** to study at **Party A** at their UK campus:

Percentage of First Year Tuition Fees Only, Payable to Party B as Commission for full-time Academic courses		Percentage of Tuition Fees Only, Payable to Party B as Commission for English Language courses	
1 – 5 students	17%	1 – 14 students	20%
6 – 10 students	20%	15+ students	25%
10+ students	25%		